

Reported Commands

Grammar Drill Pack

Focus: Fixing the use of infinitive after reporting verbs for commands — five short drills to lock in **Reported Commands**.

Name _____ Class _____ Date _____ Score _____

1 · Rules

- When reporting a command, use the reporting verb + object + to + base verb.
- Common reporting verbs for commands are tell, ask, order, advise, instruct, remind, request, and suggest.
- Do not use 'that' after these reporting verbs; the infinitive follows directly.
- The verb after 'to' stays in its base form, regardless of the original tense.

2 · Signal words

told asked ordered advised instructed reminded requested suggested

Tip: These words often flag **Reported Commands** — spot them, then choose the form.

3 · Gap-fill drill

Write the correct form of **Reported Commands** in each gap.

- My mother told me _____ before dinner.
- The teacher asked the students _____ by Friday.
- He ordered his assistant _____ immediately.
- She advised him _____ after the exam.
- The manager instructed the team _____ today.
- My friend reminded me _____ to the airport.

4 · Error correction

Each sentence has one mistake in Reported Commands. Rewrite it correctly.

- 1 He told her arrive early for the meeting.
- 2 The coach asked the players warming up before the game.
- 3 She ordered the staff close the shop at six.
- 4 My dad advised me save money for the holidays.
- 5 The manager instructed us following the new safety procedures.
- 6 They reminded us locking the door when we left.

5 · Mini-quiz

Choose the correct option (A-D).

- 1 Choose the correct reported command.
- (A) She told him to finish his homework. (B) She told him finishing his homework.
- (C) She told him finish his homework. (D) She told him that he finishes his homework.
- 2 Select the sentence that correctly uses 'asked' to report a command.
- (A) The manager asked the employee to submit the report.
- (B) The manager asked the employee submitting the report.
- (C) The manager asked the employee submit the report.
- (D) The manager asked that the employee submitted the report.
- 3 Which sentence correctly reports a command with 'ordered'?
- (A) He ordered them to leave the building. (B) He ordered them leaving the building.
- (C) He ordered them leave the building. (D) He ordered that they left the building.
- 4 Pick the correct way to report a suggestion.
- (A) She advised us to take the earlier train. (B) She advised us taking the earlier train.
- (C) She advised us take the earlier train. (D) She advised that we took the earlier train.
- 5 Identify the correct reported command using 'instructed'.
- (A) The teacher instructed the class to read the chapter.
- (B) The teacher instructed the class reading the chapter.
- (C) The teacher instructed the class read the chapter.
- (D) The teacher instructed that the class reads the chapter.
- 6 Choose the sentence that correctly reports a reminder.
- (A) He reminded her to call her mother. (B) He reminded her calling her mother.
- (C) He reminded her call her mother. (D) He reminded that she called her mother.