

Quotation Marks

Grammar Drill Pack

Focus: Correct placement and punctuation of quotation marks in direct speech and titles. — five short drills to lock in **Quotation Marks**.

Name _____ Class _____ Date _____ Score _____

1 · Rules

- Use double quotation marks to enclose direct speech or a quotation.
- Place commas and periods inside the closing quotation mark.
- Place question marks and exclamation points inside the quotation mark if they belong to the quoted material; otherwise place them outside.

2 · Signal words

said asked replied quote title speech exclaimed

Tip: These words often flag **Quotation Marks** — spot them, then choose the form.

3 · Gap-fill drill

Write the correct form of **Quotation Marks** in each gap.

- She said, "_____."
- The sign read "_____."
- When I asked him what he thought, he replied, "_____."
- My favorite poem is "_____."
- The teacher wrote on the board, "_____."
- He whispered, "_____." and then left.

4 · Error correction

Each sentence has one mistake in Quotation Marks. Rewrite it correctly.

- 1 ~~She shouted, "Watch out!"~~
- 2 ~~The article titled "Climate Change" was informative.~~
- 3 ~~He asked, "Do you need help?"~~
- 4 ~~My mother always says, "Practice makes perfect."~~
- 5 ~~The sign said, "No smoking".~~
- 6 ~~She wrote, "It's a beautiful day".~~

5 · Mini-quiz

Choose the correct option (A–D).

- 1 Which sentence uses quotation marks correctly?
☐ (A) He said "Hello there". ☐ (B) He said, "Hello there". ☐ (C) He said, Hello there". ☐ (D) He said, 'Hello there'.
- 2 Choose the correct way to punctuate a quote that ends with a question mark.
☐ (A) She asked, "Are you coming?" ☐ (B) She asked, "Are you coming?"? ☐ (C) She asked, "Are you coming?"! ☐ (D) She asked, Are you coming?"
- 3 Which of the following correctly quotes the title of a short story?
☐ (A) I love "The Lottery". ☐ (B) I love 'The Lottery'. ☐ (C) I love The Lottery. ☐ (D) I love The "Lottery".
- 4 Identify the sentence with correct placement of a period with quotation marks.
☐ (A) She whispered, "It's late". ☐ (B) She whispered, "It's late." ☐ (C) She whispered, "Its late." ☐ (D) She whispered, Its late."
- 5 Which sentence correctly uses a comma before a quotation?
☐ (A) He replied "Sure, I will." ☐ (B) He replied, "Sure, I will." ☐ (C) He replied, "Sure I will." ☐ (D) He replied "Sure, I will".
- 6 Choose the sentence that correctly includes a quote within a quote.
☐ (A) She said, "I heard him shout, 'Help!'" ☐ (B) She said, "I heard him shout, 'Help!'" ☐ (C) She said, "I heard him shout, Help!'" ☐ (D) She said, I heard him shout, 'Help!'.